



THE CICI & HYATT BROWN MUSEUM OF ART, SCIENCE & HISTORY

Education Internship Program

The Brown offers a variety of internships on a flexible and ongoing basis. Internships provide students with valuable, hands-on experience while working alongside museum professionals. These positions are **unpaid** and are designed to provide students with meaningful off-campus, on-the-job experience in a museum setting.

Interns support the Education Department through program planning, research, and hands-on educational activities. Opportunities may include assisting with tours, supporting public programs, and helping develop educational materials.

Summer Learning Institute

The Brown **Summer Learning Institute** focuses on art, science, and history through interactive learning experiences for students **ages 5–13**. The program runs over an **eight-week summer period** and is led by experienced education professionals.

Education interns play an important role in supporting the program by helping with classroom preparation, assisting students with activities, and supporting daily camp operations.

Responsibilities

Education interns assist staff with a variety of departmental tasks, which may include:

- Preparing materials and setting up activities for educational programs
- Assisting with hands-on classroom or camp activities
- Supporting lesson and program development
- Learning gallery content and assisting with educational tours
- Helping maintain a safe and organized learning environment
- Assisting with cleanup and organization after programs

During the summer term, interns may also assist with daily operations of the **Summer Learning Institute**.

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Time Commitment

Internships typically require **15–32 hours per week**. Interns and supervisors will work together to develop a consistent weekly schedule. Interns may also have opportunities to participate in departmental meetings, events, and educational programs.

Eligibility & Qualifications

Applicants should be:

- **18 years or older**
- Currently enrolled in an **undergraduate or graduate program**, or a recent graduate
- Interested in **education, history, art history, museum studies, or a related field**

Ideal candidates will:

- Possess strong **communication and research skills**
- Be comfortable **speaking to groups and presenting information**
- Demonstrate **strong organization and time-management skills**
- Be able to work **independently and collaboratively**
- Have a positive attitude and interest in educational programming

Experience **teaching, tutoring, or working with children** is a plus. Interns must also be able to perform light physical activity and bring their own **laptop computer**.

Some evening or weekend events may occasionally be required.

Academic Credit

Students may receive **college credit** for their internship if desired. Students are responsible for coordinating credit requirements with their **school and academic advisor**.

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Application Deadlines

- **Fall Internship:** June 30
- **Spring Internship:** November 30
- **Summer Internship:** March 30

Application Process

Applications can be downloaded at:

<http://www.moas.org/about/internships/index>

Completed applications should be emailed to:

volunteers@moas.org

Once submitted, applications are reviewed by the appropriate department. Qualified applicants may be contacted for an interview. At the interview, applicants should provide all required supporting materials.

Contact Information

Name	
Street Address	
City, ST, ZIP Code	
Cell Phone	
E-Mail Address	

Availability

Please check all the days and slots you are available for this summer. SLI summer camp volunteers are needed Monday through Friday from 8:45 a.m. to 4:00 p.m. If you have any scheduling conflicts, please note them below.

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Morning							
Afternoon							
Evening							

Previous Volunteer Experience

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Summarize your previous volunteer experience. If you do not have prior experience, please share relevant experiences.

Person to Notify in Case of Emergency

Name	
Phone	E-Mail Address

Personal Reference

Name		
Phone Number		E-Mail Address

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. Thank you for completing this application and for your interest in volunteering.